

**ANNUAL MEETING FOR FISCAL YEAR 2024
MAY 29, 1:30 pm, Tillsonburg Senior Centre
45 Hardy Avenue**

1. Welcome by Administrator Nancy Puhr-Slingerland

**2. Motion to approve the Agenda for the 2024 Annual General Meeting – BY NANCY PUHR-SLINGERLAND
Resolution AGM2024-1**

Moved by Joanna Leblanc and Seconded by Helen Thompson that the agenda of the 2024 Annual General Meeting, be approved as printed.

**3. Motion to approve the minutes of the last Annual General Meeting (Pg . 3-5) – BY TERRY FLEMING
Resolution AGM2024-2**

Moved by Dorothy Hrischenko and Seconded by Susan Charby that the minutes of the 2023 Annual General Meeting be approved as printed/amended.

**4. Introduction of the 2024 Board of Directors – BY NANCY PUHR-SLINGERLAND
Terry Fleming, Board Chairperson, outgoing as chairperson, staying on as director
Dorothy Hrischenko, Vice-Chair
Carlton Ross, Treasurer, outgoing
Karen Smith, Secretary, outgoing
Crystal Getty, Director
Susan Charby, Director, outgoing
Helen Thompson, Director
Joanna LeBlanc, Director
Linda McGaughey, Director
Joan Skelton, Director**

5. Mayor Deb Gilvesy to bring greetings from the Town of Tillsonburg

6. 2024 Auditor's Report by Dianne Latta — Thompson Goossens Accountants LLP (separate cover)

**A) Motion to approve Auditor's Report – BY CARLTON ROSS
Resolution AGM2024-3**

Moved by Carlton Ross and Seconded by Joan Skelton that the 2024 Audited Financials, as presented by Dianne Latta of Thompson-Goossen Accountants LLP, be approved.

7. Treasurer's Report (Pg. 6) – BY CARLTON ROSS

**A) Motion to approve Treasurer's Report
Resolution AGM2024-4**

Moved by Carlton Ross and Seconded by Linda McGaughey that the 2024 Treasurer's Report be approved as presented.

8. REPORTS

A) Board Chair's Report— BY TERRY FLEMING (Pg. 7)

B) Administrator's Report – BY NANCY PUHR-SLINGERLAND (Pg. 8)

C) Programmer's Report – BY MICHELLE WEGG (Pg. 9)

Resolution AGM2024-5 – BY NANCY PUHR-SLINGERLAND

Moved by Crystal Getty and Seconded by Susan Charby that the reports in Section 8 be approved as printed.

9. New Business:

A) Appointment of Board Members – By NANCY PUHR-SLINGERLAND

Introduction of Lisa Belliveau and Marion McLean as new Board members

Resolution AGM2023-6 – BY NANCY PUHR-SLINGERLAND

Moved by Dorothy Hrischenko and seconded by Karen Smith that the following members, having declared their intent to serve as Directors, be duly appointed to the Board of Directors of the Senior Centre for the following terms:

Marion McLean – three (3) years

Lisa Belliveau – three (3) years

B) Thanks and appreciation for retiring Board members – BY NANCY PUHR-SLINGERLAND

This year we bid farewell to three long-time Board members, and one going into semi-retirement. This year we're saying farewell to Susan Charby who is currently serving as a Director but served as our Secretary for many years, and to Karen Smith who is currently acting as Secretary but who has also served as a Director and our Chairperson during the pandemic. Carlton Ross has been our treasurer for almost 10 years and is stepping down this year to turn the reins over to someone new. Lastly, Terry Fleming is stepping down as our Board Chair and easing back into a Director's position for the last year of her three-year term with the Board. Please join me in acknowledging the wonderful service and dedication of these Board members.

C) Long-Service Volunteer Award, Gayle Vermeersch – BY TERRY FLEMING

D) Motion re: Change to Honorary Membership Status – BY NANCY PUHR-SLINGERLAND

Resolution AGM2024-6

Moved by Joan Skelton and seconded by Karen Smith that, whereas the Senior Centre's mandate is to provide high-quality, inclusive programming for seniors of all ages, the policy for Honorary Membership status be changed as follows: That any person who, having attained the age of 90-years, is purchasing or renewing a membership be considered an Honorary Member and be afforded all related benefits.

E) Motion re: Hiring of an Auditor - BY CARLTON ROSS

Resolution AGM2024-7

Moved by Carlton Ross and seconded by Crystal Getty that the Board of the Tillsonburg Senior Centre retain Thompson Goossens Accountants for the financial audit and related services for fiscal year 2025.

E) Motion re: 2024 Audited Financials – BY CARLTON ROSS

Resolution AGM2024-8

Moved by Carlton Ross and Seconded by Susan Charby that the Administrator be authorized to pay Thompson Goossens for the 2024 audited financials.

F) Motion re: 2025 Insurance Premiums – BY CARLTON ROSS

Resolution AGM2024-9

Moved by Carlton Ross and Seconded by Susan Charby that the Administrator be authorized to pay the 2025 Insurance Premiums as determined by Intact Insurance.

10. Questions from the floor – NANCY PUHR-SLINGERLAND TO READ ANY SUBMITTED QUESTIONS

11. Correspondence – NIL

12. Motion for Adjournment – BY NANCY PUHR

Resolution AGM2024-9

Moved by Dorothy Hrischenko and seconded by Joan Skelton that the 2024 Annual General meeting of the Tillsonburg Senior Centre be adjourned, and that the Board retire to the Boardroom to choose the executive for 2025-26.

**ANNUAL MEETING FOR FISCAL YEAR 2023
MAY 23, 1:30 pm
Tillsonburg Senior Centre
45 Hardy Avenue
MINUTES.**

PRESENT:

Terry Fleming, President, Carlton Ross, Treasurer, Susan Charby, Secretary, Karen Smith, Director, Helen Thompson, Director, Joanna LeBlanc, Director, Karen Reed, Director, (retiring) Dorothy Hrischenko, Director, Linda McGaughey, Director. Nancy Puhr, Administrator

Nancy Puhr, Administrator, called the meeting to order at 1:30 pm. And welcomed those in attendance.

Motion to approve the Agenda for the 2023 Annual General Meeting – by NANCY PUHR

Resolution AGM2023-1

Moved by Karen Smith and Seconded by Joanna Leblanc that the agenda of the 2023 Annual General Meeting, be approved as printed. CARRIED.

Motion to approve the minutes of the last Annual General Meeting (Pg. 3-5) – BY TERRY FLEMING

Resolution AGM2023-2

Moved by Dorothy Hrischenko and Seconded by Susan Charby, that the minutes of the 2022 Annual General Meeting and the minutes of the meeting to elect officers, be approved as printed. CARRIED.

Introduction of the 2023 Board of Directors -by NANCY PUHR

Terry Fleming, President
Carlton Ross, Treasurer
Susan Charby, Secretary
Karen Smith, Director
Helen Thompson, Director
Karen Reed, (retiring)
Joanna LeBlanc, Director,
Dorothy Hrischenko, Director
Linda McGaughey, Director

Administrator Nancy Puhr introduced Mayor Deb Gilvesy to bring greetings from Town of Tillsonburg.

Mayor Gilvesy congratulated the Board on our AGM and the people who were in attendance for another year. She stated that online e-mail scam where on the rise especially with seniors and to be aware of them and be updated on online activity.

She talked about our Health Care in our community with 4 doctors leaving our town and will leave already storage of doctors here. Health Care is Provincial and the our town is working hard to get new doctors here. Deb thanked all the Seniors what they do in our town.

2023 Auditor's Report—Presented by DIANNE LATTA—Thompson Goossens Accountants LLP (separate cover)

Dianne Latta gave her report and cited year to year financial changes and we had some expenses this year which was computer and pos system. All that is stated in the report. She called for questions or discussion from the floor. There were none..

Motion to approve Auditor's Report- BY CARLTON ROSS
Resolution AGM2023-3

Moved by Carlton Ross and Seconded by Lind McGaughey that the 2023 Auditor's Report, as presented by Dianne Latta of Thompson-Goossen Accountant LLP, be approved. CARRIED.

Treasurer's Report (Pg.6) –Motion to approve –BY CARLTON ROSS.
Resolution AGM2023-4

Moved by Carlton Ross and Seconded by Dorothy Hrischenko that the 2023 Treasurer's Report be approved as presented. CARRIED.

REPORTS.

President's Report—BY TERRY FLEMING (Pg. 7)

Terry welcomed all who were in attendance to our AGM and thanked the Board for their hard work, dedication, and flexibility. She stated that there some changes at the centre and welcomed Robin Lee to the centre and mentioned not to forget to sign in every time you come to the centre.

Administrator's Report—BY NANCY PUHR (Pg. 8)

Nancy touched on her report and closed with thanking everyone who helped from the pandemic by volunteering their time or talents, whether it be by assisting at a special event, welcoming new members, or helping our staff. We couldn't do what we do without you!

Programmer's Report—BY VICTORIA RODE (Pg. 9)

Resolution AGM2023-5 BY NANCY PUHR

Moved by Helen Thompson and Seconded by Susan Charby that the reports be approved as printed. CARRIED.

New Business.

Election/Re-election of Board Members

Introduction of Board members willing to stand for re-election, and introduction Joan Skelton and Crystal Getty as a new directors.

Joan has moved here from Lindsay and commented that Tillsonburg is a warm and welcoming community. She has been on many boards and different jobs in her life.

Crystal has been a school teacher for 20 years in Tillsonburg and attends many activities here at the centre

Resolution AGM2023-6- BY NANCY PUHR

Moved by Linda McGaughey and Seconded by Dorothy Hrischenko that the following member, having declared their intent to serve as Directors, be duly elected to the Board of Directors of the Senior Centre for the following terms:

Joan Skelton, Crystal and Helen Thompson –three years

Terry Fleming, Joanna LeBlanc, Linda McGaughey and Dorothy Hrischenko—two years

Susan Charby Karen Smith and Carlton Ross –1 year.. CARRIED.

Review of ONCA-Compliant Bylaws

Report on the process by Nancy Puhr (Pg. 11)

Discussion and questions from the members.

Nancy Puhr highlighted points on the process that is required by the Province and asked for any questions for the floor. There were none.

Resolution AGM2023-7- BY NANCY PUHR

Moved by Karen Smith and Seconded by Linda McGaughey that whereas the Senior Centre is obligated to bring its bylaws into compliance with the Ontario Non-profit Corporation Act (ONCA) by October 24, 2024, and whereas the new, compliant bylaws, drafted by the Board of Directors have been duly reviewed and amended by James Morgan, Barrister, and a period of review provided for members of the Tillsonburg Senior Centre membership, be it resolved that the Draft Bylaws as presented to the voting members of the Tillsonburg Senior Centre be approved and adopted, and that these bylaws rescind and replace any and all previous governance bylaws in use at the Tillsonburg Senior Centre. CARRIED.

Review of Revised and Amended Letters Patent

Resolution AGM2023-8- BY NANCY PUHR

Moved by Helen Thompson and Seconded by Dorothy Hrischenko that the Tillsonburg Senior Centre's Articles of Incorporation have been reviewed and amended in order to make them congruent with the ONCA-compliant bylaws, and

whereas amendments to the Articles of Incorporation have been duly reviewed and amended by James Morgan, Brrister, and a period of review has been provided to the membership of the Senior Centre, be it therefore resolved that the amended Articles of Incorporation as presented to the voting members of the Tillsonburg Senior Centre be approved and adopted, as that these revisions be submitted to the Canada Revenue Agency for approval. CARRIED

Motion re: Hiring of an Auditor – BY CARLTON ROSS

Resolution AGM2023-10

Moved by Helen Thompson and Seconded by Linda McGaughey that the Board of the Tillsonburg Senior Centre authorize the Administrator to pay Thoompsoon Goossens Accountants for the financial audit for fiscal year 2023. CARRIED.

Motion re: 2025 Insurance Premiums—BY CARLTON ROSS

Resolution AGM2023-10

Moved by Carlton Ross and Seconded by Susan Charby, that the Administrator be authorized to pay the 2025 Insurance Premiums as determined by Intact Insurance. CARRIED.

Questions from the floor—NANCY PUHR TO READ ANY SUBMITTED QUESTIONS

There were none.

Correspondence—NIL

Motion for Adjournment – BY NANCY PUHR

Resolution AGM2023—11

Moved by Susan Charby and Seconded by Karen Smith that the 2023 Annual General Meeting of the Tillsonburg Senior Centre be adjourned AND THAT THE Board retire to the Boardroom to choose the executive for 2024-25.

7.A Treasurer’s Report – By Carlton Ross

According to our audited financials for fiscal year 2024, we ended the year with a surplus of \$1,638 revenue over expenses. Please note this is after adjustments made in the year-end Audit.

The year 2024 was a good year for membership sales after years of setbacks.

As at Dec. 31, 2024, the following was held at First Ontario Credit Union:

Chequing Acct:	\$35,321.39
Savings Acct.	\$1,403.39
Bingo Acct.	\$244.69
Guaranteed Investment Cert.	\$136,573.38
Shares:	\$150

TOTAL:	\$173,692.85

Thanks to Nancy, staff and members for all their efforts in maintaining a viable senior centre.

8.A Board Chair's Report – By Terry Fleming

Welcome to the 2024 Annual General Meeting (AGM) of the Tillsonburg Senior Centre.

I would like to thank the members of the Board for their hard work, dedication, and flexibility throughout what has become a most trying year, and in the way the Board has handled some very sticky situations of late.

We are seeing changes in the way things are being run at the Board level. There have been many changes in the way that the Senior Centre is governed. We are in line with governmental procedures which are set down by ONCA and the OACAO (Older Adult Centres Association of Ontario).

Our membership has seen increases in the past year. We have seen the implementation of various new programs, thanks to Program Director Michelle Degg. Both her and Administrator Nancy have worked tirelessly to keep the workings of the Centre the well-oiled machine that it is. These girls are to be commended for their creativity and resourcefulness in keeping members informed and engaged.

The Centre has seen our logo upgraded, brought in a new way to sign in so the office can keep better track of member attendance.

In closing I would like to thank the membership for their patience and ongoing support over this past year. We have done our utmost in providing maximum value, while still following all government restrictions and Public Health guidelines. Our members have always been our priority in keeping you safe and healthy.

Sincerely, Terry Fleming

8.B Administrator's Report – By Nancy Puhr, Administrator

In 2024, we saw a full emergence from the pandemic, and our members embraced the ability to move about freely and without masks and social distancing. Attendance in 2024 was outstanding, with our in-house programs accounting for more than 18,000 individual visits. That number is significantly higher when considering our after-hours renters such as Tillsonburg Horticultural Society, K-9 Adventure Academy, MAC Karate, and of course, our out-of-town carpet bowlers who practice most weekends from October to April. Our facility is consistently busy all week, and we're very fortunate to have great relationships with our wonderful long-term renters.

Membership hit a post-pandemic high in 2024, and we ended 2024 with over 560 paid members. We saw quite a surge in membership from September to December as we introduced a new 'last quarter' membership for new members keen on trying our Centre out late in the year. Coupled with the indoor pool being out of commission due to renovations, and local retirement communities that were either not hosting regular activities at their clubhouses or scaling back, we welcomed 68 new members.

In an effort to reach as many people in the community as possible and to remove potential barriers for seniors who could benefit from our programs and activities, we delved fully into the realm of Social Prescribing in 2024. With grant funding of \$3,250 from Links2Wellbeing, we established a network of local medical and social-service professionals who make referrals to us for individuals who could benefit from social and recreational interaction with their peers. Referrals are then interviewed by our Senior Intake Volunteer, Joanna LeBlanc, and assessed to determine how best for us to assist them. For some individuals, it's a bit of extra help with the cost of programs or a membership, while for others, finding transportation is the issue. No matter the need, we can tap into our Links2Wellbeing funding and get the assistance we need to help seniors who need it. I'm pleased to say that Social Prescribing is continuing into 2025, making it possible for us to help even more seniors in our community.

While we had tremendous successes in 2024, last year had its challenges. In the spring of last year, we were sad to lose programmer Victoria Rode to an opportunity closer to home, but on the positive side of things, we welcomed Michelle Wegg in the fall. Michelle has joined the staff and has been busy introducing new programs to suit the needs of our diverse membership.

One of the challenges of the post-pandemic world has been keeping pace with the rising cost of everything from photocopies to office supplies to the coffee we serve. We were fortunate in 2024 to see an increase in the base funding we receive annually from the Provincial Government, which helped us offset some of the increases we have been seeing. We were also fortunate to be awarded \$2,500 funding through the Province to host our 5th health and wellness fair, which took place in March of 2025.

Other funding support came from a new corporate sponsor, Heart To Home Meals, and from generous community groups. In 2024, we were once again the lucky recipients of a donation from Aspira Harvest Crossing, who hosted a charity golf tournament in 2023. The funds from the golf tournament will help us make some much-needed repairs to our century pool table in the basement, and to purchase new equipment for our floor curling program, which has seen a lot of growth.

Last but certainly not least I would be remiss if I didn't talk about our wonderful team of volunteers who truly make the world go round up here, from those who help with kitchen work and preparation for food-based events, to those who call bingo, to those who serve on our Board. In 2024 our volunteers accounted for well over 2,000 hours and a pay equivalent of more than \$36,000. May I say a heartfelt thank-you for helping us do what we do, all year round.

8.C Programmer's Report – By Michelle Wegg, Programmer

I would like to thank everyone for being so welcoming to me as the new Program Coordinator. Getting to know all of you and your kindness has made gaining new members an easy task as I know anyone coming here is going to get the same welcome I received.

2024 has seen a lot of change at the Centre! We said goodbye to instructors of different programs, and said hello to new instructors. We saw four different programmers enter the Centre and make their unique imprints on the programs.

We've seen a vibrant fitness program continue to flourish, with new programs and strong participation in continued programs. We've tried lots of new programs and workshops for education and entertainment. Each month we have something new offered and used that feedback to continue offering things that are of interest to the participants.

The Men's Shed saw a dip from May until October. But it has been holding strong with around 10 members out consistently and at the end of the year we finalized a partnership with Ingersoll to allow Tillsonburg and Ingersoll members to attend either location for meetings.

One of the struggles we currently face is the lack of space and time for programs. It has been great to see new programs start and continue, but scheduling can often be an obstacle trying to accommodate numbers, equipment, noise levels, and the type of flooring required.

Another obstacle is the cost of instructors. We want to ensure we have quality instructors leading programs including ensuring they have the appropriate training and certification. Many of the new programs started have higher registration fees. We realize this is not ideal and we try our best to keep costs for participants low.

This year has been fraught with illness and injuries and participation has been low across the board. I am hopeful that spring weather will bring good health to the membership and participants and they can return to enjoying their programs and workshops.

It is impossible for us to implement every idea and have a perfect schedule, but I do enjoy hearing feedback and new ideas. Please don't hesitate to reach out and suggest ideas for programs, provide some leads for potential sponsors, or just let us know how you're enjoying the various programs!